

# Eastgate Elementary PTA General Meeting Minutes



<b>DATE AND LOCATION:</b>	September 17, 2020
<b>START TIME</b>	Meeting called to order at: 7.00 pm
<b>END TIME</b>	Adjourned: 8.26pm
<b>ATTENDEES</b>	Angela Anderson, Michael Anderson, Maina Tran, Noel Le, Florence Baluyot, Conrad Mitchell, Kelli Lane, May Pelto, Jessica Fenton, Julie Slay, Anne Villari, Amber Eadie, Nik Rebhuhn

Note: Notice of this meeting was given to all general members: via email, and PTA calendar in 10 days from the meeting date

**Previous Month's Meeting Minutes:** Approved

## Principal's Report – May Pelto

<b>REPORT</b>	<ul style="list-style-type: none"> <li>• Updates regarding PTA access to building and other logistics around building use.</li> <li>• How we can support our teacher</li> </ul>
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## Presidents Report – Nik Rubhuhn

<b>REPORT</b>	<ul style="list-style-type: none"> <li>• Updates and facilitation of conversation regarding budget, fundraising, programs and communications.</li> </ul>
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## Co-VP of Fundraising (acting) – Anne Villari

<b>REPORT</b>	<ul style="list-style-type: none"> <li>• Setting up virtual spiritwear store and getting pricing for inventory items</li> <li>• Exploring restaurant fundraising options</li> </ul>
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## Co-Treasurer Report –Conrad Mitchell

<b>REPORT</b>	<ul style="list-style-type: none"> <li>• Presented budget</li> </ul>
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## Co-VP of Programs – Angela Anderson

<b>REPORT</b>	<ul style="list-style-type: none"> <li>• Bite of Eastgate</li> </ul>
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## Co-VP of Hospitality – Anne Villari

<b>REPORT</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
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## VP of Communications – Julie Slay

<b>REPORT</b>	<ul style="list-style-type: none"> <li>• Reported low email opening rate.</li> <li>• Needs new list for student/family directory, there is not a way to access kindergarten families outside of teacher distribution list</li> <li>• Use of dropbox or similar and digitizing files</li> <li>• Use of MemberPlanet for membership management</li> </ul>
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## Committee Report:

<b>REPORT</b>	N/A
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## Other Business:

REPORT	Noel Le offered use of scanner for digitizing files.
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## New Business

REPORT	
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## Announcements:

REPORT	N/A
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## Motions

REPORT	<p><b>Budget Review:</b> Motion by Angela Anderson for "the 20221 Proposed Budget to be approved as written". Seconded by Anne Villari and <b>PASSED.</b></p> <p><b>Standing Rules:</b> Motion by Julie Slay to "approve the standing rules". Seconded by Angela Anderson and <b>PASSED.</b></p> <p><b>Board Nomination:</b> Motion by Julie Slay nominating Anne Villari as VP of Fundraising. Seconded by Conrad Mitchell and <b>PASSED.</b></p>
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These minutes were created and submitted by Amber Eadie, SECRETARY 2020-2021

Amberly Eadie, M.Ed. date: October 2, 2020